



AGENDA
Job Service Employer Committee
Tuesday, December 10, 2013 - 8:00 AM
Glasgow Job Service Conference Room
(second Tuesday of each month)

- ✓ **Call to Order**
- ✓ **Minutes (review November)**
 - Secretary to fill in for Sue Dec 10.
- ✓ **Treasurer's Report**
- ✓ **Old Business**
 - **Scholarship letter - sent to employers requesting donations November 16;**
see copy
 - Committee: Stacey, Mary, Georgie – need to decide the following:
 - Next letter soliciting \$ from employers to be sent week of _____
 - Information sent to schools week of _____
 - Applications to be accepted between
Feb _____ and Mar _____ (30 days)
 - Winners- nominations sent to MSEC for Fred Unmack competitive scholarship by **April 1**-to Pam Watson, State MSEC Coordinator (pwatson@mt.gov)
 - **Fall Seminar (Employers)**
 - Committee: Char, Sue, Mary
 - November 14, 9am to Noon, Cottonwood Inn
 - Web-Based Marketing; Speaker Vicky Soderberg, Cygnet Strategies, Helena
 - \$45/person; 13 attendees
 - Share reviews by attendees
 - Budget overview
 - Changes/Ideas for future: topic? time? advertising?
 - **HiSet (High School Equivalency Test; previously known as GED)**
 - JSEC should see a slight income with new provider
 - Charge \$65 for test, corrections, recording, etc
 - \$50 HiSet fee plus \$15 service fee
 - Still looking for a tutor

✓ **New Business**

- **Business Recognition nominations** (see MSEC forms)
 - Committee to complete nomination forms: _____, _____
 - Two awards: < 25 employees; >25 employees
 - How to solicit nominations?
 - MSEC Nomination forms due **April 1** to Pam Watson, State MSEC Coordinator (pwatson@mt.gov)
- **Spring Seminar ideas – start getting information from speakers**
 - Committee: _____, _____, _____
 - Held typically in second or third week of April
 - JSEC Member involvement with:
 - selecting and coordinating with speaker
 - arranging location
 - recruiting attendees
 - sponsors
- **Apprenticeship presentation: Thurs., Dec 12, 8am, Job Service Office**
 - George Kesel, Apprenticeship Program, 444-2492, gkesel@mt.gov

✓ **What's New - Discussions**

- Are you having recruiting challenges? What pay grades? Why/ why not? Ideas? How can Job Service help?
- Hands-On Job/Career Fair

✓ **Adjourn**

Next meeting: Tuesday, January 7, 2013 at Job Service?